

DAPPER INK

CUSTOM OUTFITTERS

Graphic Design Internship Application

About Dapper Ink

Opened in 2006, Dapper Ink is a creative screen print and design company. The team at Dapper Ink relies on its strong art background to provide top-quality graphics and production. Our primary concern is building long-lasting relationships with our clients by guaranteeing our best work and maintaining clear communication. To our credit, almost every client we have worked with has come back again because of our quality of service.

Some of our favorite clients have included:

- Wilds of New England and North Carolina
- Bob Jones University
- Boy Scouts of America Blue Ridge Council
- International Justice Mission
- Greenville Chamber of Commerce

Graphic Design Internship

During an internship at Dapper Ink, students gain an understanding of small business operations by observing and being involved in the daily tasks of the company. They will have an opportunity to take leadership and make decisions in a real-life business setting while working both independently and as part of a creative team. They will also further develop their design and management skills by working with Dapper Ink clients. The internship with Dapper Ink is a one semester program, may apply towards school credit, and is an unpaid position.

Skill requirements

We are looking for an enthusiastic and reliable intern to support customer relations and general marketing for Dapper Ink and its subsidiary retail brand.

The intern must also have:

- The ability to handle multiple tasks
- Proficiency in working with the Adobe Creative Suites programs
- Good etiquette and communications skills for working with clients in a professional manner
- A personal laptop to use at our location (preferred, not required)

General Internship Tasks

The intern will play an active role in:

- Preparing designs for print
- Creating designs for prospective clients
- Revising or updating catalogue and website content
- Contributing to the Dapper Ink design morgue
- Maintaining Dapper Ink's general branding
- Collaborating with the sales/marketing team to produce blog articles, mailers, or other Dapper Ink literature

To Apply

- Please fill out the following form and email it back to info@dapperink.com
- Attach the following items to the email:
 - PDF version of your portfolio or a link to a website where we may view your work
 - An up-to-date resume
- **NOTE: Your application will not be accepted without a portfolio and resume**

Name

Email

Phone

School

Class/Course of study

Please provide the names and contact information (phone and email) of **two** references that we may talk to. They must be non-family members; teachers or previous employers preferred.

What skills or abilities do you have that will make you invaluable to the Dapper Ink team?

Please write a short paragraph (100 words or less) about what you hope to get out your internship experience with Dapper Ink. (Be specific.)

Out of all the Adobe Creative Suites Programs, which are you most and least proficient in?

Rate your level of comfort in social networking or communication with clients.

poor 1 2 3 4 5 great

Rate your ability to meet deadlines and manage multiple tasks.

poor 1 2 3 4 5 great